

Are you ready to develop your leadership potential in your professional and personal life? The Avail CPA Emerging Leaders Training Program will challenge and support participants through extensive material, preparing you for greater leadership opportunities. Each of the six 1.5 hour modules focuses on a significant area of leadership development.

1

Communication Styles

One of the great leadership mistakes is to assume that one communication style fits all. You can develop exceptional communication skills by understanding the four different communication styles, and know which of your employees possess each style.

2

Constructive Feedback & Accountability

Providing constructive feedback and developing a culture of accountability will foster employee development and will bring more value to your organization. Proper feedback techniques lead to greater opportunities and increase the likelihood of happy, productive employees.

3

Time Management

Effective time management is the ability to plan and control how you spend the hours in your day to accomplish your goals. We all want to feel less busy and more productive – get started with effective time management skills.

4

Delegation

We don't delegate often enough and when we do, we do it incorrectly. Learning the art of effective delegation is a powerful tool that empowers employees and expands a leader's ability to invest our time in the right areas of the business.

5

Crucial Conversations/Coaching

How much easier would our lives be if we could communicate our thoughts and feelings without fear of misunderstanding? This skill can be mastered and you can become an amazing coach for your employees by following the guidelines for crucial conversations.

6

Goal Setting

Planning for success means knowing where you want to be and setting goals to get you there. Effective goals keep you on track, provide motivation and let you know when we have succeeded.

A leader is one who knows the way,
goes the way, and shows the way.

-John C. Maxwell

Choose the Format That's Best for You:

MONTHLY

Open Group

Investment: **\$1,000**/person **\$500**/person
for additional participant
from same organization

Monthly sessions at the Avail CPA **Lethbridge** office.
Groups of **up to 12 individuals** from a cross-section
of industry.

WEEKLY OR MONTHLY

Private Group

Investment: **\$4,500**/organization

Schedule **weekly or monthly** sessions for up to 12
participants from **one organization**.

Plus! Get access to our **COO** for one month following
the course.

Register Today!
Call Florence 403.382.6800 or
Email florence.bouwkamp@availcpa.com

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